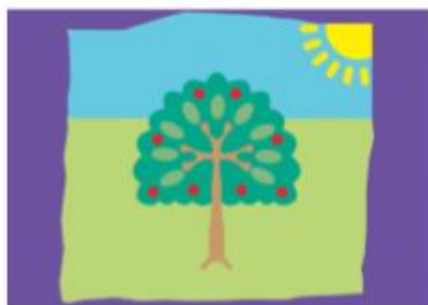


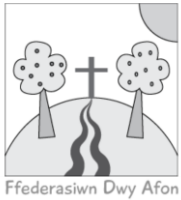
# Llanfechain Church in Wales Primary School

## Ysgol Eglwys yng Nghymru Llanfechain

*Part of Ffederawisn Dwy Afon*



# Prospectus 2023-2024



## **Welcome to Llanfechain Church in Wales Primary School**

This prospectus is designed to inform you about the school, its aims, organisation and activities. If you have any further questions please do not hesitate to contact the school. At Llanfechain we have an open door policy and welcome discussions about your child's education. The school is part of a federation of schools, Ffederasiwn Dwy Afon, with Llangedwyn School. This arrangement gives many advantages to the pupils through close collaboration of staff and pupils within the federation.

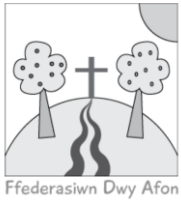
We believe education is a special partnership between the school and parents, and constantly strive to ensure that it is built on cooperation and collaborative support. Education is most successful when parents are closely involved in their child's development. We will work closely with you to ensure your child reaches their full potential and becomes a confident, happy and enthusiastic young learner ready for the next stage of their learning journey.

Our welcome to you and your child is warm, and please remember we are always willing to talk to parents at any mutually agreed time.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Catherine Hart'.

Catherine Hart  
Executive Headteacher



Ysgol Llanfechain

## **School Details**

Name of school Llanfechain Church in Wales Primary School

Language Category English Medium School

Address of School Llanfechain Church in Wales Primary School  
Llanfechain  
Powys  
SY22 6UQ

Main Office 01691 828537

E-mail [office@Llanfechain.powys.gov.uk](mailto:office@Llanfechain.powys.gov.uk)

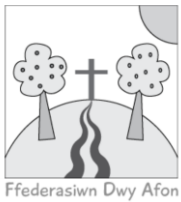
School Website [www.Llanfechainschool.org.uk](http://www.Llanfechainschool.org.uk)

Education Office Community Skills and Learning  
Powys County Council  
County Hall  
Llandrindod Wells  
Powys  
LD1 5LG  
01597 826000

Executive Headteacher Mrs Catherine Hart

Chair of Governors Mr Chris Richards





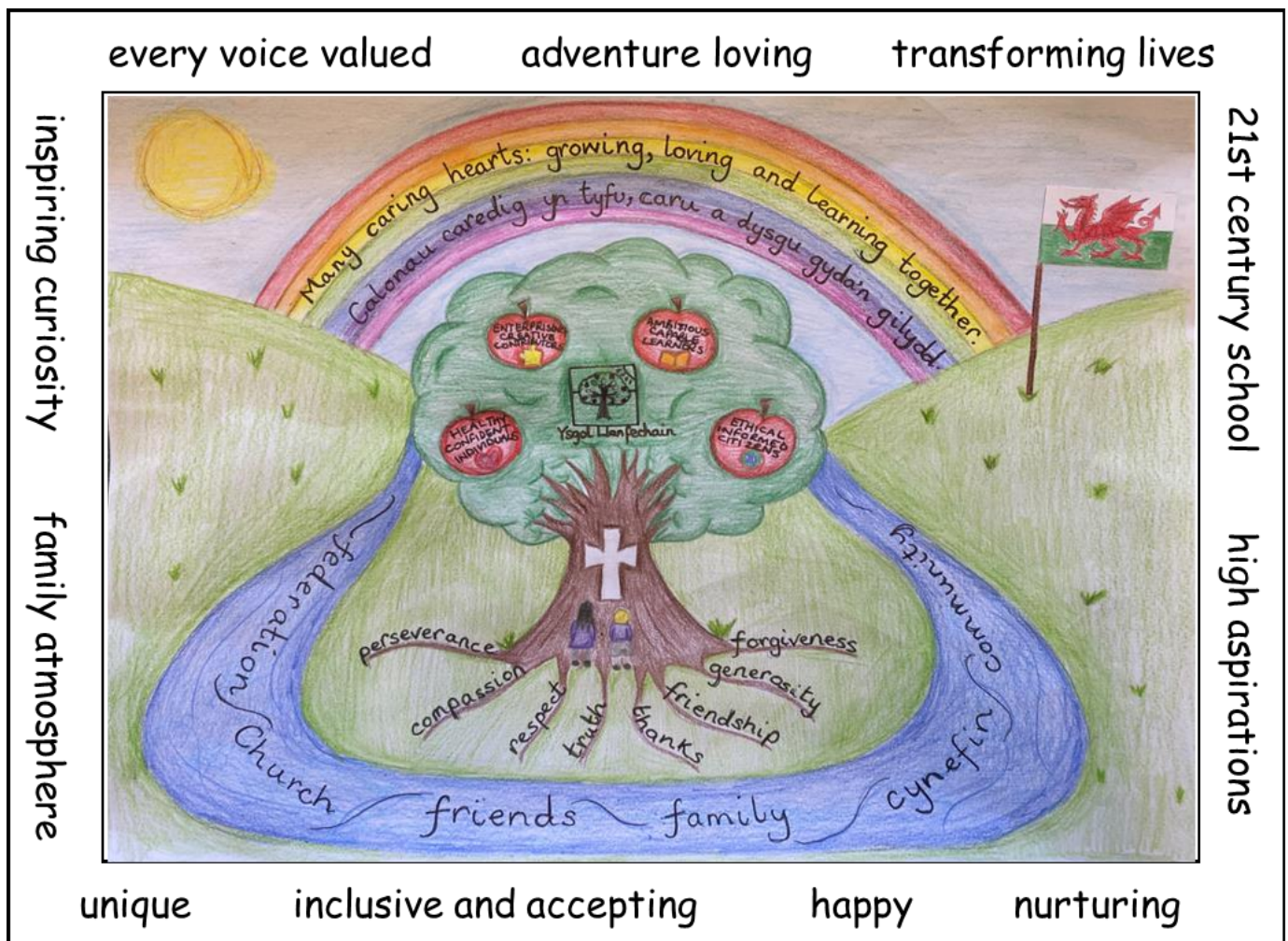
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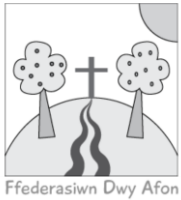
**School Values**

**Perseverance, Friendship, Thanks, Truth, Respect, Forgiveness, Generosity, Compassion**

Through our holistic approach and family atmosphere we aim to prepare children for the opportunities, responsibilities and experiences that will face them in their lives within, and later, outside of the school. Our teaching and school ethos encourages the spiritual, moral, cultural and social development of all children.

**School Vision**

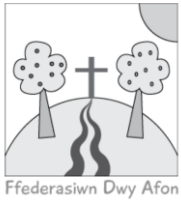




## **Aims of the School**

We aim to:

- ✓ Provide high quality teaching and learning in a friendly, caring environment, free from any form of discrimination.
- ✓ Have high expectations, which will involve the recognition for continuous improvement by both staff and pupils.
- ✓ Encourage a lively active interest in learning, so that children take responsibility for their own learning and strive hard to reach their potential.
- ✓ Provide a broad and balanced curriculum for the children, by reviewing, evaluating and updating teaching policies, bearing in mind the needs, abilities and interests of individuals.
- ✓ Provide enlivening experiences, both in and out of school; to foster an appreciation of the world in which we live, and to develop the intellectual, physical, spiritual, moral and aesthetic facets of the children in our care.
- ✓ Encourage mutual respect and trust, and by so doing, an awareness of how children's actions and reactions affect others.
- ✓ Secure the provision for any special needs, thereby enabling the children in our care to take advantage of what the school has to offer, both educationally and socially.
- ✓ Strive to raise standards of attainment, thereby ensuring opportunity for high attainment.
- ✓ Foster the development of responsible, courteous, considerate and tolerant individuals.
- ✓ Develop a positive and close relationship between home and school.
- ✓ Make school an important part of community life and the community an important part of the life of the school.



## **Ffederasiwn Dwy Afon School Governors**

The Governors see their role as actively contributing to the school by collectively undertaking a monitoring and supportive role to the Headteacher, staff, parents and pupils, and on an individual basis by taking part in as many aspects of the school's activities as possible.

The Governors acknowledge the rights and duties of parents in the education of their children. We strive to ensure that relations between home and school are close, to optimise the co-operative and collaborative support the partnership between parents and teachers brings. We aim to work in partnership with you for the benefit of the children and welcome you as parents into the school whenever possible.

The Governors, with the Headteacher and the staff, help us make decisions about the way in which the school is run. The Governor's term of office is 4 years. There is a General Meeting held annually or bi-annually to which all parents are invited to attend.

Chair of Governors	Mr Chris Richards
Headteacher	Catherine Hart
Parent Governor	Mr Mark Hignett Mrs Alison Alexander Ms Sian Dixon
Foundation Ex-Officio	Reverend Norman Morris Mrs Jenny Castle
Foundation Governor	Miss Sarah Hughes Mrs Nicola Aspinall Mrs Janice Seagrave
LEA Governor	Mrs Jo Moller (Vice Chair) Mr Chris Richards (Chair)
Minor Authority Governor	Mr Adrian Phillips Mrs Debi Storey (Vice Chair) Mrs Sue Coombes
Teacher Representative	Miss Haf Pugh Miss Sara Mills-Evans
Staff Governor	Miss Sian Williams
Clerk to the Governors	Mrs Emma Williams





Ysgol Llanfechain

## **The School Staff**

Executive Headteacher

Mrs Catherine Hart

Teacher in Charge and Class 2 Teacher

Miss Sara Mills-Evans

Class 1 Teacher

Miss Bethany Roberts  
(Maternity leave – 23-24)  
Mrs Jayne Moseley  
Mrs Helen Elliott

Support Staff

Miss Catrin Griffiths  
Ms Teneya Wainwright  
Miss Sian Williams

School Secretary

Mrs Emma Williams  
Mrs Cecily Veitch

Kitchen Supervisor

Mrs Janet Turnbull

Breakfast Club Staff

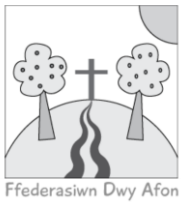
Miss Catrin Griffiths  
Ms Teneya Wainwright  
Miss Sian Williams

After School Club Staff

Miss Catrin Griffiths  
Miss Sian Williams

Cleaners

Miss Rhian Richards

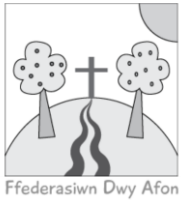


Ysgol Llanfechain

## The School Day

Time:	Activity	Total Teaching Time:	
		R – Year 2	Year 3- 6
8am	Breakfast Club		
9am	Assembly		
9.15am	Teaching Time	1 hour 15 minutes	1 hour 15 minutes
10.30am	Break		
10.45am	Teaching Time	1 hour 15 minutes	1 hour 15 minutes
12pm	Lunch		
1pm	Teaching Time	1 hour 15 minutes	1 hour 15 minutes
2.15pm	Break		
2.30pm	Teaching Time	1 hour	1 hour
3.30pm	End of day		
3.30 – 5.30pm (5pm on Friday)	After School Club		
		Total: 4 hours 45 minutes	Total: 4 hours 45 minutes
Total Teaching Time per week:		23 hours 45 minutes	23 hours 45 minutes





## **Ffederasiwn Dwy Afon**

Llanfechain School is part of a 2-school federation with Llangedwyn School, sharing an executive headteacher. Both schools retain their distinctive characteristics, but also share a vision, faith and learning opportunities. The schools meet at least once a month for federation activities, which give pupils the benefit of additional learning experiences and opportunities and the chance to widen their circle of friends. In addition, the schools share school trips and gain from the advantages of being part of a bigger organisation.

## **Admissions Policy**

In Powys, children may enter full time education in the academic year in which they reach their fifth birthday. Compulsory full-time education begins when a child is five years old.

Prospective parents are invited to contact the school to arrange a visit during school hours, not only to see the Headteacher and staff, but also to sample the working atmosphere of the school.

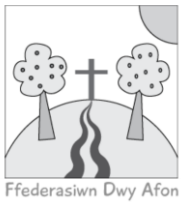
Where schools are oversubscribed, the LEA has adopted, in order of priority, the following criteria when allocating places:

- the presence of an elder brother/sister in the school (where the home remains in the catchment area of the school which applied in the year the elder child was first admitted)
- the location of the home in relation to the school and alternative schools
- any special medical and social needs relating to the individual child
- the presence of a brother/sister at the school when the family home is NOT in the original or current catchment area for the school

## **Teaching Organisation**

Class 1  
Pupils aged 4 years old to 7 years old  
Reception, Year 1 and Year 2  
Year 3 pupils are in Class 1 for mornings and a Monday afternoon each week.

Class 2  
Pupils aged 7 years old to 11 years old  
Year 4, Year 5 and Year 6  
Year 3 pupils are in Class 2 for 4 afternoons per week. This supports their transition from Class 1 to Class 2



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## **Our Curriculum – Curriculum for Wales**

### **An inclusive curriculum**

Our curriculum will raise the aspirations for all learners. As a school we have considered how all learners will be supported to realise the ambitions and aspirations of the four purposes, and to progress. We have considered our ALN provision and how we will meet the needs of different groups of learners

### **The four purposes**

The [four purposes](#) are the starting point and aspiration for our school curriculum design. Our school aims to support all learners to become:

- **ambitious, capable learners**, ready to learn throughout their lives
- **enterprising, creative contributors**, ready to play a full part in life and work
- **ethical, informed citizens** of Wales and the world
- **healthy, confident individuals**, ready to lead fulfilling lives as valued members of society

### **The statements of what matters**

Our curriculum will provide rich opportunities and authentic learning experiences to develop the key concepts, knowledge and skills as described in the statements of what matters and in line with the [Statements of What Matters Code](#).

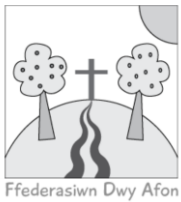
### **Areas of Learning and Experience**

Our curriculum will provide learning experiences through the 6 AoLEs of:

- Languages, Literacy and Communication
- Expressive Arts
- Science and Technology
- Humanities
- Maths and Numeracy
- Health and Wellbeing

### **Learning, Progression and Assessment**

Our curriculum will support learning through designing learning opportunities that draw upon the [pedagogical principles](#). Our curriculum, supported by effective learning and teaching enables learners to make meaningful progress. Over time our learners will develop and improve their skills and knowledge. Our curriculum focuses on understanding what it means to make progress in a given Area or discipline and how learners should deepen and broaden their knowledge and understanding, skills and capacities, and attributes and dispositions and is informed by the **Progression Code**. This in turn supports our approach to [assessment](#), the purpose of which is to inform planning for future learning. Assessment will be embedded as an intrinsic part of learning and teaching. [All learners will be assessed](#) on entry to the school.



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## Welsh and English

As an English medium school learning will take place in Welsh and English from the early years onwards.

## Cross curricular skills

Our curriculum will develop the mandatory cross-curricular skills of literacy, numeracy and digital competence. Our curriculum will enable learners to develop competence and capability in these skills and to extend and apply them across all Areas. Learners will be given opportunities across the curriculum to:

- develop listening, reading, speaking and writing skills
- be able to use numbers and solve problems in real-life situations
- be confident users of a range of technologies to help them function and communicate effectively and make sense of the world

## United Nations Convention for the Rights of the Child / United Nations Convention for the Rights of Persons with Disabilities

Our school will promote knowledge and understanding of Part 1 of the UNCRC, and of the UNCRPD, among those who provide learning and teaching.

## Career and Work-Related Experiences

Our curriculum will incorporate careers and work-related experiences for all of our learners.

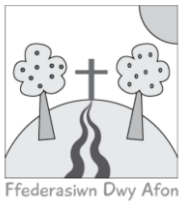
## Relationships and Sexuality Education

Our school curriculum embraces the RSE guidance and mandatory [RSE Code](#). Our RSE provision will have a positive and empowering role in our learners' education and will play a vital role in supporting them to realise the four purposes as part of a whole-school approach. Helping learners to form and maintain a range of relationships, all based on mutual trust and respect, is the foundation of RSE. These relationships are critical to the development of emotional well-being, resilience and empathy.

## Religion Values Ethics

Religion, values and ethics (RVE) is a statutory requirement of the Curriculum for Wales and is mandatory for all learners from ages 3 to 16.

There is no **parental right** to request that a child is withdrawn from RVE in the Curriculum for Wales. As RVE is a locally determined subject, the agreed syllabus specifies what should be taught in RVE within the local authority and our curriculum will reflect this guidance.



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## **Review and refinement**

Our school curriculum will be kept under review in order to respond to the outputs of professional inquiry, the changing needs of learners and social contexts and needs. This will ensure our curriculum is both inclusive and responsive, meeting the needs of all learners. The reviews will take into account the views of stakeholders and will be signed off by the Governing Body.

## **Llanfechain as a Church in Wales school – whole school ethos**

At Llanfechain Church in Wales School, collective worship is a central focus of our school day. Collective Worship takes place daily at 9.00am and the pupils are given the opportunity to listen, reflect and participate in religious stories, topics that relate to faith and 'real life' sing hymns, praise, celebrate achievement and say prayers. Our local vicar and Darren Mayer (Impact Team) visit the school regularly and contribute to worship. Pupils from Llangedwyn School join those at Llanfechain School for an act of collective worship each week.

It is our aim to help children in their social, spiritual and moral development to enrich their own lives and those of others. In turn this impacts the ethos of our school. We will encourage pupils to understand how and why people worship, and endeavour to increase their awareness of other religions and cultures, whilst maintaining the strong Christian ethos of the school.

The pupils visit the local church and take part in a variety of services and activities linked to Christianity with the school.

## **School Organisation**

### **School Uniform**

We have a School uniform that we actively encourage our pupils to wear. Our School colour is purple with our School logo displayed. School uniform can be ordered through the School office.

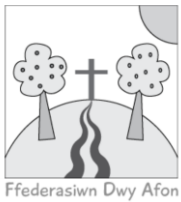
School uniform consists of a purple sweatshirt, red, purple or green polo shirt, dark trousers or skirt and shoes. We encourage the children to be adventurous outdoors and are flexible with trousers and shoes, however jogging bottoms are not suitable as uniform.

We encourage children to keep a PE kit in school consisting of trainers, jogging bottoms or shorts, t-shirt and warm jumper.

### **Care of Property**

Please note that the LEA or the school does not accept responsibility for personal property and will only compensate for loss or damage when the LEA is in some way to blame. The LEA is not responsible for property left overnight on the school premises.





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## **Attendance**

When a child is absent a parent needs to inform the school on the first morning; either by phone or in person. *Holidays are permitted in term time of up to 10 school days as long as this does not take the child's attendance below 90%.* Absence which cannot be reasonably explained will be reported as unauthorised.

## **School Meals**

All children stay at school during lunch time and supervision is provided for all. School meals are brought from Llansantffraid Primary School kitchen and served in the hall. The children can have a hot meal or jacket potato. The cost of school dinners is £2.35 a day. Dinner money is paid through ParentPay. You will be given login details when your child starts school.

## **Snack**

Children bring their own snack, we are a healthy school and we encourage the children to bring fruit in for their morning snack.

## **Breakfast Club and After School Club**

We run a successful Breakfast and After School Club, which enables us to provide safe provision for working parents' children from 8.00am every morning and until 5.30pm on Monday, Tuesday, Wednesday, Thursday and 5pm on a Friday.

The Breakfast Club is £1 per day between 8.00am and 8.50am, this includes a subsidy by the Welsh Government.

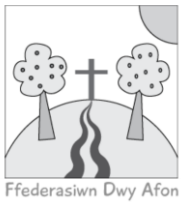
After School Club is run in the school hall everyday between 3.30 and 5.30pm. Children follow structured and enjoyable activities ranging from crafts to games.

## **Medical Needs**

If your child needs medication during the school day, a permission form must be signed before staff can administer medicines in school. All staff are first aid trained to deal with minor accidents and use their judgement to seek additional help as required.

## **Contact Details**

It is necessary for us to know where a parent or guardian may be contacted in an emergency, or for us to know of another person you have authorised us to contact e.g. grandparent or neighbour. These details are kept on an Emergency Contact Form which should be kept up to date at all times and on the school mobile for text alerts.



## **Transport**

If you live more than 2 miles away (measured by the shortest walking distance) you may be entitled to free transport to and from the nearest school. For further details and an application form, please see the Information Sheet in the LEA Admission Pack.

## **Secondary School Transition**

In the final year of primary school, pupil's parents are able to decide which secondary school they would prefer their children to attend. Most pupils transfer to Ysgol Llanfyllin but an alternative transfer to The Marches School in Oswestry is also possible. If you have any concerns about your child's transfer do not hesitate to talk to a member of staff.

## **School Trips**

Children enjoy visiting places and learn much from first hand experiences. We have a programme of educational visits linked to different areas of the curriculum, including both day and residential visits and visiting workshops. We are not allowed to charge directly, but will request a voluntary contribution. Children are not excluded from school activities if parents are unable to pay, but parents are requested to notify the Headteacher if problems arise, so that alternative arrangements can be made.

## **Facilities**

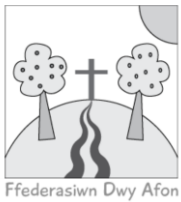
The school has toilets appropriate for children, adults and disabled persons. These facilities are cleaned at least daily or as required.

## **Pastoral Care**

The pastoral care of the pupils is the responsibility of the class teacher. However, as a small school, all staff take a major role in the guidance of pupils. The school aims to enhance all children's self-esteem through encouragement and support. A strong family atmosphere is fostered where children care for each other and older children are encouraged to develop a caring attitude towards the youngest pupils.

## **Behaviour**

As a school, we place considerable importance on high standards of personal behaviour. Good behaviour is not based on a set of rules, but on an understanding of acceptable behaviour founded on care and consideration of others, thus creating a safe secure environment in school. These standards of behaviour are normally reached through encouragement and rewards. The children themselves create their class rules and discuss any issues at the regular School Council meetings.



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## **Bullying**

Every opportunity is taken to ensure that an anti-bullying approach is built into every aspect of school life. Bullying is not tolerated in school and children are encouraged to tell their parents or teachers if they are unhappy for any reason. If you have any concerns please contact the school immediately.

## **Safeguarding**

At Llanfechain School we have a pastoral responsibility and duty of care towards our pupils. An important part of this aspect of the school's role involves the prevention of abuse and neglect. We comply with the **Wales Safeguarding Procedures**. In circumstances where abuse or neglect are suspected the school will implement procedures. This may involve the sharing of information with other agencies and professionals as appropriate. Our member of staff responsible for the promotion of the educational achievement of Children who are Looked After (CLA) is Catherine Hart and our governor with responsibility is Debi Storey. The Safeguarding Policy is available for all parents to read.

## **Disabilities**

As a school we recognise the importance of understanding and respecting all people. Our school makes appropriate arrangements for the admission and access of disabled pupils. We ensure that disabled pupils are not treated less favourably than other pupils. The remodelling project of the school saw a ramp being installed to allow access to the school via the pupil entrance. Our school access plan and our disability equality policy are available on request.

## **Additional Learning Needs**

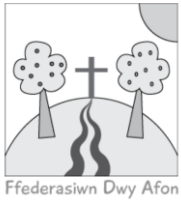
The Additional Learning Needs Co-ordinator (ALNCO) at our school is Catherine Hart. The ALNCO, in collaboration with the Governors and Headteacher, plays a key role in helping to determine the strategic development of the ALN Policy. Alison Roberts is our ALN Governor. Pupils with additional learning needs generally benefit from working within their class but may be withdrawn individually or in small groups for focused work.

## **Welsh**

We want our children to understand and be proud of their own culture, language and heritage. Welsh is taught as a second language with an emphasis on conversational development in preparation for secondary school. Incidental Welsh is encouraged throughout the school day. We benefit from very good support through Powys County Council peripatetic Welsh teachers.

## **Sport**

Sports are undertaken within the requirements of the National Curriculum. A wide range of sports are experienced by the children across the year including; hockey, football, tag rugby, netball, rounders, dance, gymnastics and athletics. Swimming lessons are given to all pupils once a week during the autumn term at Llanfyllin pool.



*Ysgol Llanfechain*

The school takes part in a variety of sporting events. These are organised by the local cluster of schools or by Powys Dragon Sports. We also have a lunchtime football club and after school sports club for netball, cricket and rounders.

### **Pupil Groups and Senedd**

Pupils are all members of pupil voice groups. These include, Criw Cymraeg, Criw Clic, Ecoschools, and Worship Committee. These groups meet regularly each week. Pupils aim to take an active role in school decisions by ensuring pupils' views and needs are given high priority and all pupils are actively involved in solving problems and improving their school.

### **Equal Opportunities**

Llanfechain Church in Wales Primary School promotes equality in all aspects of school life. We believe that people must be educated to be able to live together in a mixed society respecting the value of all as individuals in their own right.

The school promotes equal opportunities and good relationships by:

- Treating everyone as an individual and with equal concern
- Giving every child an equal chance to learn and develop
- Taking into account each child's age and stage of development, gender, ethnicity, home language and any disability
- Encouraging each child to develop a sense of their own identity and culture
- Helping children learn about cultures different from their own and to develop positive attitudes towards people who are different from themselves

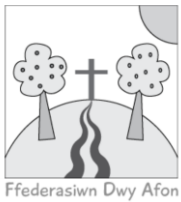
### **Community**

The school has strong village connections resulting in generations of local families attending over the years. This together with close links with the church ensures that the school life is embedded in the community and vice versa. The value of this type of interaction to the school and to Llanfechain cannot be underestimated.

At Llanfechain Church in Wales Primary School we enjoy excellent links between ourselves and the local community. We believe that the partnership which exists between home, school, Church and the wider community is crucial to children's learning.

Over the year the school supports a number of charities including; Children in Need, Macmillan Coffee Morning, Hope House Hospice, Red Nose Day, Show Racism the Red Card and Jeans for Genes.





## **Friends of the School**

The school is well supported by our Friends Association. They meet regularly and raise invaluable funds that support the purchase of new equipment and fund trips and coaches for the pupils.

## **Complaints Procedure**

If you become concerned in any way about your child's education, it is important that you tell us about it. As a first step, you should discuss your concerns with the teacher. There may be some occasions when parents wish to complain about matters, which are the responsibility of the Governors. The Governors may be contacted through the Chair of the Governors. Advice on how to pursue a formal complaint is also available from the LEA.

## **Disclaimer**

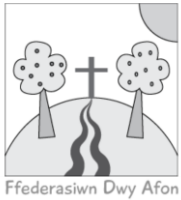
The information supplied in this document is in accordance with information at present available to the Governors and is believed to be correct at the date of printing. In particular, nothing herein prejudices the right of the LEA or any of its sub-committees, or the Governors, or the Headteacher to make any decision relating to the school as it sees fit, without regard to whether this will affect the accuracy of any matters contained in this publication. Further, neither the Governors nor the School, nor the LEA, nor any members of the LEA is deemed responsible for any erroneous information in this document.

## **GDPR**

In line with the new general data protection regulations we have a detailed privacy notice which outlines the data that we store, if and how we share it and any options to opt out.

LEA  
County Hall  
Llandrindod Wells  
Powys  
LD1 5LG  
01597 826000

**August 2023**



Ysgol Llanfechain

## **Home School Agreement**

On accepting a place at Llanfechain Church in Wales Primary School, and each subsequent year, parents and students are expected to sign the 'home-school' agreement.

### **Llanfechain Church in Wales Primary School Home-School Agreement**

#### **Parent / Guardian**

I will try to

- Ensure that my child attends school regularly, punctually and properly equipped to undertake all his/her work
- Inform the school about any home circumstances that may affect behaviour
- Support the school policies & guidelines and observe the dress code
- Offer support relating to homework and revision
- Attend Parent's evenings and meetings organised by school

#### **Pupil**

I will do my best to

- Attend school regularly and on time with the equipment I need to do my work
- Observe the school code of dress and be tidy
- Do my class work and homework to the best of my ability
- Help to make the school a better place by being hardworking, courteous and to take responsibility for my actions

#### **School**

The school will

- Ensure your child is educated in a supportive, safe and happy environment
- Provide a balanced curriculum suited to the child's individual needs
- Achieve high standards of work and behaviour and develop self-esteem
- Keep you informed about your child's progress and about the work of the school
- Provide an annual report and arrange Parent's Evenings
- Offer you the opportunity to become involved in the school life at Llanfechain School

Please sign and return to school

Parent / Guardian	Pupil	School
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## Gwasanaeth Ysgolion / Schools Service

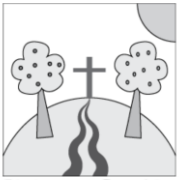
### 2023 - 2024 SCHOOL CALENDAR

Autumn Term 2023	Non-Pupil Days
Monday 4 September 2023 to Friday 27 October 2023	Friday 1 September  Monday 18 <sup>th</sup> & Tuesday 19 <sup>th</sup> September
<b>Half Term - Monday 30 October 2023 to Friday 3 November 2023</b>	
Monday 6 November 2023 to Thursday 21 December	Friday 22 <sup>nd</sup> December

Spring Term 2024	Non-Pupil Days
Tuesday 9 January 2024 to Friday 9 February 2024	Monday 8 <sup>th</sup> January
<b>Half Term - Monday 12 February 2024 to Friday 16 February 2024</b>	
Monday 19 February 2024 to Friday 22 March 2024	

Summer Term 2024	Non-Pupil Days
Monday 8 April 2024 to Friday 24 May 2024	
<b>Half Term - Monday 27 May 2024 to Friday 31 May 2024</b>	
Monday 3 June 2024 to Friday 19 July	Monday 24 June

Good Friday:	Friday 29 March 2024
Easter Monday:	Monday 1 April 2024
May Day Bank Holiday:	Monday 6 May 2024
Spring Bank Holiday:	Monday 27 May 2024
Royal Welsh Show:	Monday 22 July - Thursday 25 July 2024



Ffederasiwn Dwy Afon



Ysgol Llanfechain